



MINUTES OF THE ORDINARY COUNCIL MEETING HELD

31st July 2024 held at the Parish Hall and on-line over video conferencing at 7pm.

Present

Mrs Jackie Allen (JA) Chair,
Mr Brian Colley (BC) Vice-Chair

Mrs Barbara Humphreys (BH)
Mr Terry Evans (TE)
Mr Mark Holmes (MH)
Mrs Linda Oliver (LO)
Mrs Sarah Williams (SW)

Cllrs.

Mr Newman James (NJ)
Mr Frank Hemmings (FH)
Mrs Sarah Appleton (SA)
Mrs Dot Griffiths (DG)

Also in attendance (remotely)

Carrie Pillow – SLCC Locum RFO

1. To accept apologies for absence through the Clerk.

Cllr Lee Bunn(LB), Terry Evans - **Resolved** to approve

2. To Welcome New Member & to sign declaration of acceptance

Peter John Taylor, welcomed and declaration of acceptance signed and **Accepted**

3. To make Declarations of Interest.

None

4. To approve minutes of

[Minutes 24/4/2024](#)

[Minutes 08/05/2024](#) Note LO not LC

[Minutes 26/6/2024](#) Note Cllr Lee Bunn not Dunn

[Minutes 11/07/2024](#) added Cllr Oliver as apologies given

- Resolved to approve
- Resolved to approve
- Resolved to approve
- Resolved to approve

5. To note the minutes that remain outstanding

- [Minutes 16/5/2024 to be written](#)
- [Minutes 24/4/2024 Annual Community Meeting Minutes to be written](#)
- [Minutes 13/03/2024 Events to be written](#)
- [Minutes 11/12/2023 Parish Hall to be written](#)

6. To receive oral reports from Chirk Council Representatives & Correspondence received.

The chair updated on :-

PH Heating
Trees
Play Area Training – course booked 18/10/2024
OVW – Area Meeting update
Cemetery vandalism

Phones in Office

CCTV in Office – **Resolved** to wipe history to conform to GDPR & Legislation
- Resolve for signage to be placed in office and outside.

Planter has been refreshed by MOP

Dog business – being run on recreational ground

Visit from new clerk re handover

Correspondence from Deputy Clerk – to be discussed in closed session.

Cllr SA handed notice district councillor FH re resident parking

Cllr BC updated council on Kronospan liaison meeting

Cllr BH queried what had happened with the FOI request

It was noted that the resolved decision of the council was actioned

7. To receive oral reports from Wrexham County Borough Council Members.
Any reports received from district councillors will be placed in the appendix

Cllr FH updated the council on funding shortfalls, redundancies and road repairs.

8. To consider matters arising in **Parish Hall** and any actions required.

- Town hall heating system
 - Asbestos removal – Noted did not need removal
 - Boiler replacement – Noted works underway
 - Garage Door rotten & woodworm – Resolved to get 3 quotes
- Any issues raised by Caretaking Staff
 - Key for Pentry Notice board
 - Register of Keys
 - Defib Code
 - Uniforms – Resolved to order
 - Polos
 - Waterproof coat

9. To consider matters arising in **Cemetery**

- Cemetery Extension - Ongoing; required to go to tender, due to value
- Audit against plan - Ongoing
- Tree Works - Resolved to approve RJ Trees for all tree works

10. To consider matters arising in **Open spaces & Play parks**

- Memorandum of understanding re 2025 carnival – Ongoing
- Play area inspection Training – Training booked in Oct
- Tree Works – as above, advised to be

11. To consider matters arising re **Events**

- Community Agent – interviews in process
- Food share - reviewed financial status, noted abused and bad language received by councillors & parish hall customers from volunteers.

12. To consider training requests

- Councillors – agreed to arrange code of conduct training
- Staff – Noted Craig had completed Scribe Bookings Training
Play inspection training booked

13. To receive an oral report from the Locum RFO & approve of payments.

- To approve the updated Financial Regulations – To defer once reviewed by one voice Wales.
- Payments to approve –

Status	Order No	Invoice Date	Invoice Number	Supplier	Description	VAT	Total
Outstanding	134	29.07.2024	July 2024	David Ford-houghton (Watkins Gardening Services)	Millennium Gardens	£0.00	£110.00
Outstanding	133	26.06.2024	788	LCC Consultancy	locum	£264.00	£1,584.00
Outstanding	132	25.07.2024	SI24-0045579	Churches Fire Security Ltd	emergency lighting	£77.43	£464.60
Outstanding	131	25.07.2024	SI24-0045578	Churches Fire Security Ltd	Fire alarm checks	£28.80	£172.80
Outstanding	130	19.07.2024	jun	R Roberts	Waste Collection	£0.00	£530.00
Outstanding	129	25.06.2024	16	AG Royce	Ground Maintenance	£0.00	£2,964.00
Outstanding	128			Amazon EU	Bibles	£0.00	£84.90
Outstanding	127			ivon Freeman	mileage	£0.00	£26.32
Outstanding	126			Roslyn Edwards	mileage	£0.00	£38.25
Outstanding	125	30.04.2024	4	AG Royce	Ground Maintenance	£0.00	£2,964.00
Outstanding	124	16.07.2024	708232613	Hafren Dyfrdwy	Water	£0.00	£29.94
Outstanding	123	16.07.2024	708232613	Hafren Dyfrdwy	Water	£0.00	£295.89
Outstanding	122	11.07.2024	INV264451341	Zoom Video Communications Inc.	Zoom	£2.60	£15.59
Outstanding	119	10.07.2024	June 2024	David Ford-houghton (Watkins Gardening Services)	Millennium Gardens	£0.00	£110.00
Outstanding	117			Princes LHS Ltd	Boiler Repair	£3,942.93	£23,657.57

Resolved to approve

Payroll processing – To be outsource, Resolved to approve.

Future Agenda item – security of building / conservation status

- Bad Debts Noted - Cllrs will help chase
- Appeals for funding – resolved to leave on table
- To consider Equipment replacement
 - Laptop – Caretaker – Resolved to approve
 - Phone – Caretaker – deferred as caretaker currently holding PH phone will review when admin staff return

Reserves list noted – missed transferred to Christmas lights of 1500 in 23/24 & 1500 in current year to be checked and corrected

Councillors to inform Locum clerk C Pillow if not receiving Emails

Part 2 – Confidential – Press and Public excluded

This meeting will be held in accordance with the Council's Standing Orders, Member's Code of Conduct and the Nolan Principles - Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

Locum clerk – Carrie Pillow left the meeting 21:06 – following agreement that Cllrs would minute the final part of the meeting.