



CHIRK TOWN COUNCIL CYNGOR TREF Y WAUN

Acting Clerk
Rachael Cartwright
RFO
Carrie Pillow

Tel: 01691 772596
Mobile: 07877417501
Email: info@chirktowncouncil.org.uk

Parish Hall
Holyhead Road
Chirk
Wrexham
LL14 5NA

MINUTES OF THE FULL ORDINARY COUNCIL MEETING

HELD 24th April 2024 at 19.00pm

held at the Parish Hall and on-line over video conferencing*.

*Some attendees experienced issues with the Zoom link sent, Clerk has accessed the link, and unable to identify the issue, and would like to make apologies for any inconvenience caused by this) To rectify this the clerk will have the mobile phone on for the first 5 minutes of the meeting, to enable a call to be made for support.

Present	Also in attendance:
Cllrs. Frank Hemmings (FH) – Chairman Jackie Allen (JA) – Vice Chair Brian Colley (BC) Barbara Humphreys (BH) Sarah Appleton (SA) Dot Griffiths (DG) Deb Cooke (DC) Linda Oliver (LO) Terry Evans (TE) leaving at 19.30pm Lee Bunn (LB) Mark Roberts (MR)	Rachael Cartwright (RC) – Acting Clerk to the Council

Minutes

208. To accept apologies for absence through the Clerk.

Cllr Newman James, Mark Holmes, Sarah Williams.

Cllr Gareth Baines (non-attendance) Received an email confirmation from Cllr GB that he was unable to get in to the meeting via the zoom link. Clerk liaising with GB surrounding this.

RFO Carrie Pillow (non-attendance)

209. To make Declarations of Interest.

Nondisclosed.

210. To read out vice chair letter –Hall hire charges.

Clerk read out the letter from the vice chair, with supporting signatures surrounding 2024/25 hall charges, for charities, chirk residents, and Chirk businesses, that had been discussed and recommendation made in the finance committee meeting, along with decision made in ordinary full council meeting in March 2024.

Decision made: Charities and local residents have 50% reduction, businesses remain at full price, along with asking for a £50.00 returnable deposit if room is found as it was originally.

211. To confirm and sign the minutes as a true record of the meetings held below:

The ordinary council meeting held on the 27.03.2024
Agenda item 205: amended as per agenda item 210.
The remainder agreed by full council.

JA – Requested more detail in the minutes, Clerk made JA aware that the detail only has to be included when a decision is made by full council and what it is in relation too. Clerk agreed to add a little more content.

212. To receive the monthly Police report from Police.

Report given to all council for their perusal and related discussion.
New monthly report will be in situ for next month's meeting.

213. To consider any matters arising from the minutes received above not reported elsewhere.

None disclosed.

214. To note any planning applications dealt with through the Planning Committee.

None submitted since previous full council meeting.

215. To receive oral reports from Chirk Council Representatives.

Oral reports given:

BC- Noted how the suicide prevention course, was extremely informative and the positive impact it had. Suggested we looked at Mental Health First Aid.

BC – Gave update in regard to Kronospan issues, noting the need for NRW to respond, discussions held surrounding previous feedback, in regard to wind direction etc doesn't appear plausible. FH – stated a formal response has been requested.

JA – noted that we should ask for a meeting with the public NRW, Kronospan and WBC. FH made the council aware we have public consultation on the 8th May 2024. TE mentioned the complaints and the consensus from the public is how blasé Kronospan appear to have been in their responses.

Full councillor agreed to request a public meeting with Kronospan.

Action: Clerk to write a letter to Kronospan requesting a 3-way public meeting.

Action: Clerk to write a letter to NRW in relation to the disappointment of how complaints are dealt with.

JA – Noted well fed van blocking fire exit.

Action: Clerk to ensure they park in a different area.

JA- made note of the only additional cost in relation to any price increase from the grant was £248.00, however this included additional works in the kitchen upstairs had been agreed previously by full council following the legionella risk assessment.

JA – Discussed having full council meetings in the middle of the month. This to be an agenda item at our next meeting.

216. To receive oral reports from Wrexham County Borough Council Members.

Brief reports given and crossed over from other information throughout these minutes. No decisions made.

217. To receive an oral report from the Town Clerk & RFO.

Clerk gave a oral report, giving feedback in respect of the current job vacancies.

I have been approached by a self-employed cleaner for 4 hours per week, along with a submission for the senior caretaker and assistant Clerk.

Action: Due to Cllr feedback the adverts will be extended until the 8th May on indeed and within the Parish hall, to reach all as many individuals equally.

Action: Clerk to advertise on indeed as agreed by full council.

Made Cllrs aware that remuneration will be paid via the RFO on payroll day, Dexters Plumbing have been in to look at legionella risk assessment works and will be sending us a quote for approval. Defibrillator battery has been fitted in the Parish Hall.

Thanks, given to JA for the transformation of the hall and taking lead on the grant and works.

Made note that we need more recognition for our volunteers who do a great job for the community.

Noted that Spar have need made aware that the RFO has been requested to purchase the pads for the defibrillator, as requested.

Gave quote for the cost of the motor for the heating via Evans Maintenance.

Full council agreed for it not to be repaired. Action Clerk to ensure 3 quotes received earlier in the year are still the same and timeframes.

Confirmation Cllr GB last attended November 2023(action from previous full council meeting)

218. To receive and discuss correspondence.

None received.

219. To decide upon appeals for financial assistance received.

Each councillor had a copy of the letter of request for financial assistance by Black Park Chapel.

Action: Full council requested further information to be sent to them for their perusal, to further discuss and make an informed decision at next full council meeting

220. To note any environmental issues.

(Please note agenda item 215)

221. To consider any request received for permanent room hire.

Clerk has been approached by a potential new business to rent one of our rooms. Enquirers asked if full council would consider a reduction in rent initially whilst building their business.

Full council agreed to 10% reduction for the first 3 months.

Action: Clerk to put this forward.

222. To seek approval of payments presented by RFO.

Noted previous request for breakdown in salaries.

Full council agreed.

This meeting will be held in accordance with the Council's Standing Orders, Member's Code of Conduct and the Nolan Principles - Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

Part 2 – Confidential – Press and Public excluded

None

This meeting will be held in accordance with the Council's Standing Orders, Member's Code of Conduct and the Nolan Principles - Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.