



CHIRK TOWN COUNCIL CYNGOR TREF Y WAUN

Clerk
Rachael
Cartwright
RFO
Carrie
Pillow

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Parish Hall
Holyhead Road
Chirk
Wrexham
LL14 5NA

3rd May 2024

Dear Councillor,

**Members of the Council you are hereby summoned to attend the
The Annual Meeting of Chirk Town Council
On 16th May 2024 at 7:00pm
will be held at the Parish Hall and remotely via Zoom – joining details:
Meeting ID: 486 177 1988
<https://us02web.zoom.us/j/4861771988?omn=84342272721>
Passcode: 265487**

PUBLIC AND PRESS ARE CORDIALLY INVITED

for the purpose of transacting the following business

AGENDA

1. Welcome and Introductions
2. To elect the Chairman of Chirk Town Council for 2024/25 and witness the acceptance of office.
3. To receive report from retiring Chair.
4. To elect the Vice-Chair of Chirk Town Council for 2024/25 and witness the acceptance of office.
5. To receive and accept apologies for absence through the clerk.
6. To make Declarations of Interest on items on the agenda.
7. To review terms of reference and determine the number of places on each Council Committee.
8. To make appointments to the following committees:
 - 8a. General Purposes Committee (Full Council)
 - 8b. Planning Committee
 - 8c. Finance Committee
 - 8d. Staffing & Policies Committee
 - 8e. Special Committee
 - 8f. Consultations Committee
 - 8g. Parish Hall Sub Committee
 - 8i. Cemetery – New Phase – Task & Finish Working Party
 - 8j. Events Committee
 - 8k. Grants Committee
9. To agree appointments of Council Representatives on the following outside bodies:
 - 9a. School Governors – Ysgol Y Waun and Federated Pentre Controlled (1 member each)
 - 9b. Chirk Charities (membership 4)
 - 9c. Kronospan Liaison Committee Group (membership 5 including WCBC elected members)

- 9d. Black Park Community Centre (membership 2)
- 9e. One Voice Wales Wrexham/Flint Area Committee (membership 2)
- 9f. Shrewsbury/Chester Rail Users Association (membership 1)
- 9g. Chirk Air Training Corps (membership 1)
- 9h. Penybont Liaison Group (membership 3)
- 9i. Chirk Youth Football Club (membership 4)
- 9j. Footpath Liaison (membership 2)
- 9k. Chirk & Ceiriog Valley Partnership (membership 1)
- 9l. Chirk Community Forum (membership 2)
- 9m. Chirk Recreation Ground Trust (membership 15 full Council)
- 9n. Wrexham Town & Community Council Forum (membership Chair, Vice-Chair & Clerk)
- 9o. Glyn Valley Tramway Trust (membership 1)
- 9p. Area of Outstanding Natural Beauty (AONB) Champion (membership 1)
- 9q. Penybont Liaison Group (membership 3)
- 10. To agree dates of meetings of the Council 2024/25.
- 11. To approve and adopt the standing orders for Chirk Town Council.
- 12. To approve the following banking/payment requirements as per the Financial Regulations
 - 12a. To appoint a member, other than the chairman to verify the bank reconciliation for all accounts (section 2.2)
 - 12b. To review bank mandates (5.1)
 - 12c. To authorise the regular payments (5.6)
- 13. To agree the 2024 school leavers gift.
- 14. To approve One Voice Wales for 2024/25

Commencement of ordinary meeting

- 15. To confirm and sign the minutes as a true record of the Ordinary meeting held on 24th April 2024.
- 16. To confirm and sign the minutes as a true record of the Community Town meeting held on 24th April 2024..
- 17. To consider any matters arising from the Minutes received above not reported elsewhere.
- 18. To note complaint received
- 19. Give quote for plumbing works via risk assessment for approval
- 20. To approve One Voice Wales for 2024/25. To view new monthly police report template.
- 21. To note any Planning applications dealt through the Planning Committee.
- 22. To receive oral reports from Council Representatives.
- 23. To receive oral reports from Local Members – Wrexham CBC.
- 24. To agree the 2024 school leavers gift.
- 25. To receive and discuss correspondence.
- 26. To decide upon appeals for financial assistance received.
- 27. To note any environmental issues.
- 28. To consider any request received for permanent room hire.
- 29. To seek approval of payments presented by RFO.