



# CHIRK TOWN COUNCIL CYNGOR TREF Y WAUN

Acting Clerk  
Rachael Cartright  
RFO  
Carrie Pillow

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23/02/2024  
Parish Hall  
Holyhead Road  
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Wrexham  
LL14 5NA

## MINUTES OF THE EXTRA-ORDINARY COUNCIL MEETING HELD 15<sup>th</sup> February 2024 at 18.00pm held at the Parish Hall and on-line over video conferencing.

Present	Also in attendance:
Cllrs. Frank Hemmings (FH) – Chairman Jackie Allen (JA) Brian Colley (BC) Barbara Humphreys (BH) Sarah Appleton (SA) Dot Griffiths (DG) Mark Holmes (MH) Deb Cooke (DC) Linda Oliver (LO) Newman James (NJ) Mark Roberts (MR) Terry Evans (TE)	Rachael Cartwright (RC) – Acting Clerk to the Council Carrie Pillow (CP) RFO

**151.** To accept apologies for absence through the Clerk.

Apologies given for Cllrs. Sarah Williams (SW). Lee Bunn (LB).  
Gareth Baines (GB) not in attendance.

**152.** To make Declarations of Interest.

None

**153.** RFO to explain Terms of Reference & Code of Conduct

The RFO guided the Council through the relevant sections of the councils policies.

Standing Orders – highlighting 6b  
Terms of Reference Committees Events – highlighting I  
Code of Conduct – highlighting 7a  
Chirk Carnival Business Sponsorship letter

The RFO asked the council to discuss suspending the events committee and bringing back to full council, until the current issues are resolved.

The chair read a communication from one voice Wales , this was not part of the pre meeting material.

**Resolved:** - The chair agreed to circulate to full council & Officers.

## **Part 2 – Confidential – Press and Public excluded**

**154.** To discuss surplus from 2022 & 2023 from Carnival.

**Resolved:-** The Council agreed to request that Fair Event Management hand the community surplus over to the council to be ring fenced. The Chair & Clerk to speak to Events Management and report back to the council at the next full council meeting.

**Resolved:-** The Council agreed to seek legal action if required

Discussions led on to an email for the Events Committee, not been accessible to all committee.

The RFO advised the Clerk that any change of committee terms of reference was a full council decision; as per Minute 142 (10/1/2024)

The Chair told the RFO not to speak unless asked, preventing the ability to advise or support the Clerk

**Noted** that the events email could be created and forward to all the committee and or the full Council.

This meeting will be held in accordance with the Council's Standing Orders, Member's Code of Conduct and the Nolan Principles - Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.