



# CHIRK TOWN COUNCIL CYNGOR TREF Y WAUN

Acting Clerk  
Rachael Cartwright  
RFO  
Carrie Pillow

Tel: 01691 772596  
Email: [info@chirktowncouncil.org.uk](mailto:info@chirktowncouncil.org.uk)

Parish Hall  
Holyhead Road  
Chirk  
Wrexham  
LL14 5NA

**MINUTES OF THE FULL ORDINARY COUNCIL MEETING**  
**HELD 27th March 2024 at 19.00pm**  
held at the Parish Hall and on-line over video conferencing.

<b>Present</b>	<b>Also in attendance:</b>
Cllrs. Frank Hemmings (FH) – Chairman Jackie Allen (JA) – Vice Chair Brian Colley (BC) Barbara Humphreys (BH) Sarah Appleton (SA) Dot Griffiths (DG) Deb Cooke (DC) Linda Oliver (LO) Terry Evans (TE)	Rachael Cartwright (RC) – Acting Clerk to the Council

## Minutes

**189.** To accept apologies for absence through the Clerk.

Apologies given for Cllr. Sarah Williams, Newman James, Mark Holmes, Mark Roberts

Cllr Gareth Baines (not in attendance). Carrie Pillow RFO (not in attendance).

**190.** To make Declarations of Interest.

Cllr JA, BH, DG will not vote on charity hall charges due to conflict of interest, as part of a charity in chirk.

**191.** To confirm and sign the minutes as a true record of the meetings held below:

The ordinary council meeting held on the 28/02/2024

Action: Clerk to correct terminology agenda item 158, to Inspector not Sargent.

The Extra ordinary council meeting held on the 13/03/24

The Festive Lights & Events Committee held on the 13/03/2024

The Finance Committee held on the 13/03/2024 Action: Clerk to add Cllr BH as preset.

All agreed on accuracy, other than 2 actions noted above.

**192.** To receive the monthly Police report from PCSO.

The monthly Police report viewed by all from PCSO.

**193.** To consider any matters arising from the minutes received above not reported elsewhere.

None disclosed.

**194.** Clerk to feedback the review of minutes as requested from the 15/02/2024

Clerk read out the direct wording used from the recording.

**195.** To note any planning applications dealt with through the Planning Committee.

None submitted.

**196.** To receive oral reports from Chirk Council Representatives.

Brief reports given.

Action: Clerk to liaise with RFO surrounding payment of the rugby posts.

**197.** To receive oral reports from Wrexham County Borough Council Members.

Brief reports given.

**198.** To receive an oral report from the Town Clerk & RFO.

Clerk gave an overview of the last month via a verbal report: inclusive of feedback from fair event management surrounding a contract. Update on parish hall, Pat testing, new Job descriptions for senior caretaker and assistant clerk, feedback of asbestos testing report, along with discussions held with PCSO surrounding ASB, and how we under The ASB crime and police Act 2014 can assist on tackling ASB.

Action: To draft a memorandum of understanding. Clerk asked for support to carry this out with the information the councillors are requesting to be within this memorandum. FH stated he will support with this.

**199.** To receive and discuss correspondence.

None received.

**200.** To decide upon appeals for financial assistance received.

This item was raised after agenda item 190. Chirk Swifts spoke for 3 minutes surrounding what they are and how this benefits the Chirk community.

Clerk read out the financial assistance letter.

Agreed by full council: £250.00 to be paid to Chirk Swifts

**201.** To note an environmental issues.

Cllr BC expressed some concerns surrounding Kronospan. Still awaiting responses via Kronospan.

**202.** To consider any request received for permanent room hire.

None received.

**203.** To note the heating oil consumption, and gain feedback surrounding heating.

Clerk, gave feedback on usage of oil again, Cllr MH and BC to meet and discuss options to bring back to full council.

Action : Clerk to approach the gas board regarding costs around direct gas to the Parish Hall.

**204.** To decide upon Parish Hall, hire charges for 2024/2025.

Full council agreed to keep the charges the same as last year.

**205.** To decide upon Parish Hall, hire charges for charities.

Full council agreed for a reduction of 50% for any Chirk charities/Chirk residents and businesses.

**206.** To decide upon Parish Hall, house rent.

Full council agreed in a 6% rise in lie with WBC.

**207.** To seek approval of payments presented by RFO.

Full council agreed with all payments.

Action: to have a breakdown of salaries when presented to council for payment.

This meeting will be held in accordance with the Council's Standing Orders, Member's Code of Conduct and the Nolan Principles - Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

## **Part 2 – Confidential – Press and Public excluded**

To discuss the trees within the cemetery.

Clerk – showed photos of a grave with overhanging trees, causing debris all over grave.

Action: Cllr FH to enquire.

Action: Clerk to enquire via tree report, where we stand with this.

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